

Local Dropoff Form

PD_____

TBP_____

Today's Date _____ IN HANDS DATE _____

***Standard Turn Time -4-5 business days \$15 rush service fee applies for 24 Hr Turn
\$10 rush fee for 48 Hr service both require approval, you will be called when order is ready

Customer Phone Number _____

Customer Name _____

Customer Address _____

Customer Email _____

1. Item to Embellish(description):

2. Initials(as described below)or Name: _____

3. LetterStyle/Monogram Style: _____

If using monogram print the full name here please for confirmation:

4. Thread Color: (See THREAD CHART under resource tool): Color # _____

*EXAMPLES/HELP for Letters or Name:

Her's



Amanda Collins Braddock (given name)
Order for monogram, first, last, middle or maiden

His Traditional



Charlie Lee Braddock
Order for monogram, first, middle, last

Couples



Amanda Braddock Charlie
Order for monogram, her first, their last, his first

Unisex Two Letter



First (line break) Last



First/Last



Stacked
First
Line Break
Last